



OFFICE OF HOUSING

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
WASHINGTON, DC 20410-8000

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Special Attention of	Notice H 2017-04
All Principals/Sponsors	
All Needs Assessors/Due Diligence Providers	Issued: April 19, 2017
All RAD Participants	
All Participating Administrative Entities	Expires: This Notice remains in effect
All Mortgagees	until amended, superseded, or
All Multifamily Hub Directors	rescinded.
All Program Center Directors	
All Project Managers	
All Field Office Directors	
Principals/Sponsors	
Multifamily Mortgagees	
Multifamily Satellite/Regional Center Directors	
Production Chiefs	
Technical Branch Chiefs	
Account Executives	

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Cross References:  
Housing Notice 2016-18

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SUBJECT: Implementation of the CNA e Tool -- Delayed Implementation

With this Housing Notice, the Department of Housing and Urban Development (HUD) amends Housing Notice 2016-18, published December 30, 2016, by delaying the implementation date for the new Capital Needs Assessment tools (CNA e Tool).

The updated CNA e Tool is being released concurrent with this Housing Notice. To ensure adequate time for users to familiarize themselves with the tools, the required use of the CNA e Tool for all CNAs submitted under covered programs is delayed from July 1, 2017, as stated in Housing Notice 2016-18, to October 1, 2017. **Use of the CNA e Tool will be voluntary for all CNAs submitted through September 30, 2017. All CNAs submitted to HUD on or after October 1, 2017 must be submitted through the CNA e Tool to fulfill program requirements.**

All other provisions of Housing Notice 2016-18 remain in effect, including programs covered.

Questions regarding this Housing Notice may be directed to David Wilderman at (202) 402-2803. For technical questions concerning the system tools or system access call your designated

help desk or contact Sean Cortopassi at 202 402 4087. Persons with hearing or speech impairments may access assistance via TDD/TTY by calling 1-877-TDD-2HUD (1-877-833-2483).

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Genger Charles  
General Deputy Assistant Secretary for Housing